

**FORSYTH COUNTY SUPERIOR COURT  
REQUEST TO CALENDAR MOTION HEARING(S) BY VIDEO TELECONFERENCING OR IN-PERSON**

\_\_\_\_\_  
(Plaintiff)

V

\_\_\_\_\_  
\_\_\_\_\_

(Defendant)

File No.: \_\_\_\_\_

Requested Week: \_\_\_\_\_

(Date is Subject to Available Court Time)

Days of the Week Parties are NOT Available: \_\_\_\_\_

Estimated Length of Hearing: \_\_\_\_\_

**HAVE YOU CONFERRED WITH ALL PARTIES INVOLVED AND DO ALL PARTIES AGREE AND CONSENT THAT THE DATE YOU ARE REQUESTING ABOVE IS SATISFACTORY TO ALL PARTIES? \_\_\_\_\_ Yes \_\_\_\_\_ No**

**PLEASE CHOOSE: MOTION TO BE HEARD IN-PERSON WITH COURT REPORTER \_\_\_\_\_, MOTION TO HEARD IN-PERSON WITHOUT COURT REPORTER \_\_\_\_\_, OR VIA WEBEX WITH COURTROOM CLERK RECORDING \_\_\_\_\_**

**LIST TYPE(S) OF MOTION(S):** (1) \_\_\_\_\_ (2) \_\_\_\_\_

Parties who object, for good cause, to the hearing being conducted either in-person or via WebEx and the courtroom clerk audio-recording the hearing must submit a written objection via email to the Civil Superior Case Coordinator (Vicky.D.Rogers@nccourts.org) within three (3) days of receipt of the calendar request. Objections will be addressed by the Court.

**CERTIFICATE OF SERVICE**

This is to certify that the undersigned has this date served this request upon all other parties to this cause by depositing a copy hereof in a postpaid wrapper in a post office or official depository under the exclusive care and custody of the United States Post Office Department, properly addressed to the attorney or attorneys for said parties, or has otherwise properly served it in the following manner(s):

(Specify Here)

YOUR NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

YOUR SIGNATURE: \_\_\_\_\_

YOUR ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ARE YOU: Plaintiff \_\_\_\_\_ Defendant \_\_\_\_\_

LIST BELOW OR ATTACH THE NAMES AND ADDRESSES OF THOSE SERVED:

ATTORNEY NAME/PARTY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ATTORNEY NAME/PARTY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

\*\*Request to Calendar Motion Hearings Form is available at [www.ForsythCountyClerk.com](http://www.ForsythCountyClerk.com) or [www.nccourts.gov](http://www.nccourts.gov).\*\*

\*\*Please email your calendar request to Vicky Rogers (vicky.d.rogers@nccourts.org)\*\*